

GoverNat 2010

Conference on

Governance of Natural Resources in a Multi-Level Context

20 - 22 January 2010, Leipzig, Germany

Instructions To Authors

Last edit: December 26, 2009.

Changes from last version **highlighted**.

Word count

The length of the paper must not exceed 8,000 words IN TOTAL, including references, abstract, acknowledgements, title etc.

File types

Preferred formats for the text are Microsoft Word (Extension: .doc) and Pdf. Please do not submit your text in .docx format. The file containing your text should be named as follows: your name, underscore, title, underscore, GoverNat2010, dot, extension.

Examples:

- Roggero_80 Percent Psychology_GoverNat2010.doc
- Zikos et al_Policy Experiments in Rural Contexts_GoverNat2010.pdf

Manuscript style

The language for the articles is British English.

Font is Times New Roman, 12-point type.

Paragraphs must be formatted as following, **unless differently specified**:

- no left indentation;
- no right indentation;
- no hanging text;
- no first line indentation;
- spacing before: 0pt;
- spacing after: 0pt;
- line spacing 1,5.

Please leave an empty line between each paragraph.

The first page must include:

- full title;
- names and affiliations of all authors;
- full address, (email, telephone), of the corresponding author.

The full title must be aligned to the left and must be formatted as follows: 16-point type, Times New Roman, Bold, **Single Line Spacing**. The secondary title must be in a new line and must be formatted as following: 12-point type, Times New Roman, Bold, **Single Line Spacing**. The list of authors, the affiliations and the contact details must formatted as following: 12-point type, Times New Roman, Bold, **Single Line Spacing**. Please leave an empty line in between. For quotation purposes, Main and Secondary Title are understood as separated by a colon (:). The colon is omitted in the paper's title. Examples:

1) A paper with the title: “Policy Experiments in Rural Contexts: Reporting on Common Pool Resource Games as a Learning Experience” by Zikos et al. (2009) must have the following information on the first page:

Policy Experiments in Rural Contexts
Reporting on Common Pool Resource Games as a Learning Experience

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2) A paper with the title: “ “It’s 80% Psychology””: Process characteristics in selected watershed governance deliberation cases” by Roggero (2009) must have the following information on the first page:

“It’s 80% Psychology”

Process characteristics in selected watershed governance deliberation cases

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Page Numbers

Please add page numbers to your manuscript. Page numbers must be formatted as following: 10-point type, Times New Roman, centered.

Sections

Each Section must have a title formatted as following: 12-point type, Times New Roman, Bold. The text starts in a new line. Please leave 2 lines between each section.

Abstract

Supply an abstract up to 200 words. The abstract you previously submitted was up to 350 words long, but may be too long if you intend to publish your article. An abstract is a concise summary of the whole paper, not just the conclusions, and is understandable without reference to the rest of the paper. It should contain no citation to other published work.

Keywords

Provide up to six keywords that describe your paper for indexing purposes.

Acknowledgements

The Acknowledgements section must include the name(s) of any sponsor(s) of the research contained in the paper, along with grant number(s).

References and citations

References should be cited in the text as name and year within brackets and listed at the end of the paper alphabetically. Where possible the DOI for the reference should be included at the end of the reference. Where reference is made to more than one work by the same author published in the same year, identify each citation in the text as follows:

(Collins, 1998a), (Collins, 1998b). Where three or more authors are listed in the reference list, please cite in the text as (Collins et al., 1998). If page numbers are needed in the text, please use a colon to separate them from the year: (Collins 1998:350-351) or Collins (1998:350-351).

All references must be complete and accurate. Online citations should include date of access. If necessary, cite unpublished or personal work in the text but do not include it in the reference list. **References should be formatted as following: 12-point type, Times New Roman, Bold, Single Line Spacing. Please leave an empty line between individual references, also if from the same author. Please refer to the following style:**

Shiva V. 1992. The real meaning of sustainability. In *The Environment in Question: Ethics and Global Issues*, Cooper D, Palmer J (eds). Routledge: London, pp101-252.

Svendsen GT, Vesterdal M. 2003. Potential gains from CO₂ trading in the EU. *European Environment* 13: 303-313. DOI: 10.1002/eet.329

Tables

Each table must be numbered and provided either in the text (recommended) or on a separate page after references and appendixes (if you have some) in the main file containing your article text.

Figures and illustrations

Each figure must be numbered and provided as a separate file in either .tiff, .eps or .ppt format. Please don't use colors if not strictly necessary. Black and white figures, tables and illustrations are preferred. All illustrations must be supplied at the correct resolution:

- Black and white and color photos - 300 dpi
- Graphs, drawings, etc - 800 dpi preferred; 600 dpi minimum
- Combinations of photos and drawings (black and white and color) - 500 dpi

Please name the files as follows: name of the text file, underscore, figureXX, dot, extension. Examples:

- Roggero_80 Percent Psychology_GoverNat2010_Figure13.tiff
- Zikos et al_Policy Experiments in Rural Contexts_GoverNat2010_Figure02.ppt

Once you have gathered and named the different files according to the convention above, please create a zip file containing all of them (mac users: cmd-click, compress; windows users: right-click, send to, compressed zip folder). You will then upload this zip file only. Please name the zip file as follows: name of the text file, underscore, figures, dot, zip. Examples:

- Roggero_80 Percent Psychology_GoverNat2010_figures.zip

- Zikos et al_Policy Experiments in Rural Contexts_GoverNat2010_figures.zip

Placeholders for tables, figures and illustrations in the text

The main text must contain placeholders for all tables, figures and illustrations (if not directly inserted in the text). The form must be the following: open brackets, Insert table/figure XX here, close brackets. Examples:

[Insert table 1 here]

[Insert figure 26 here]

Appendixes

Appendixes must follow the references and precede the tables (if they are not in the text).

Manuscript Submission Procedure

All papers must be submitted via the online system. Please follow these steps:

1. Access your conftool account and select: “Your Submissions”;
2. You will see your contribution. Please select “Final Upload”;
3. You will see a form with several blocks. The first information block is called “Information on This Contribution”.
 - The only important and required field on this block is the one called “Presenting Author”. You must indicate which one of the authors will present the paper.
 - We do not recommend to split the presentation among different authors. If you however plan to do so, click on one author and use the “Remark / Message to the Program Committee and Chairs” and leave us a note.
 - Clicking on the filed “Format OK” is optional and has no consequences on your upload. You may want to use this field to communicate us ahead of time that the uploaded paper is in its definitive version and that it will not be changed any further.
4. You will then find a block called “Upload file(s) to server”. This block gives you the possibility to upload two files:
 - The 1st file will be the main file containing the text of your paper;

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- The 2nd file is optional and can be used to upload figures and illustrations if your papers contains any.
5. Please note: despite the name “Final Upload” your upload is not final or definitive until the deadline expires (January 3, 2010). Until then, you have the possibility to remove the file and submit revised versions.
 6. Once you have uploaded the files, please click on “Save Data Without Uploading Files”. At this point, the files are already uploaded: clicking here will store the additional data entered through the form (e.g. Presenting Author).
 7. The files you upload will only be viewable to conference participants.